



Job Title: Senior Technical Project Manager
Reports to: Chief Product Officer
Department: Engineering
Location: Bellevue Washington, Hybrid WFH/Office
Job Description Date: 5/10/2022

Utelogy is a leading provider of intelligent management, monitoring and control software for the fast-moving world of AV and Unified Communications. Utelogy helps organizations make data-driven decisions and empowers support organizations to deliver world class, enterprise grade service more efficiently. You will be a part of a fast-paced team of self-starters that are excited to challenge the emerging technology space around near real-time remote management platform capabilities for global devices (i.e. AV, BMS, IoT) at scale. This role is a fantastic opportunity to grow your knowledge and skillsets with a talented team of engineers.

As a Senior Technical Project Manager you will work closely with the software development and product teams to deliver high quality, scalable products deployed around the world. You will collaborate with the product teams to deliver the best product with most efficient use of resources and technologies. You will work with all of the stakeholders to assemble project teams, assign responsibilities, identify appropriate resources needed, and develop schedules to ensure timely completion of projects by meeting project milestones.

You will also assess risks, anticipate bottlenecks, provide escalation management, make tradeoffs, balance the business needs versus technical constraints. Successful candidates will have a technical background, be detail driven and have excellent problem-solving abilities. You should not only be passionate about delivering extensible, on-time solutions, but should also be obsessed with contributing to the development of high-performance teams through rigorous goal setting, disciplined attention to performance metrics, continuous process improvement, and mentorship.

Essential Duties and Responsibilities include the following (other duties may be assigned):

- Analyze, plan and develop requirements and standards in reference to scheduled projects
- Assign and oversee the daily tasks of technical personnel while ensuring the teams are actively working toward established milestones
- Assess, identify and implement continual improvement processes across the DevOps teams.
- Work with product and the business to prioritize and deliver projects on schedule.
- Plan releases and delivery milestones through backlog grooming and planning sessions
- Hold regular technical team meetings to determine progress and address any questions or challenges regarding projects
- Be the change agent as we strengthen our Agile and Scrum principles, frameworks, and methodologies across the organization



- Determine and define clear deliverables, roles and responsibilities of team members required for specific projects and initiatives
- Implement and maintain visual product/feature roadmap engineering delivery timelines as necessary to drive internal and external customer expectations.

Competency:

- 3+ years managing agile software deliveries/projects
- 3+ years building technical products/deliverables, e.g. engineering, design, analytics, or other technical role
- Experience in consulting or other client-facing role (including internal stakeholders)
- Should have at least 3 years of experience in Agile/Scrum team management
- 3 years in delivery management
- Experience delivering large scale products and services
- Understanding all things Agile (Scrum, Kanban) including the ceremonies of backlog grooming, standups, sprint planning, retrospective.